Supervisors develop a Job Hazard Analysis (JHA) to properly identify hazards and protect employees. A proper JHA involves reviewing each job task to determine where hazards exist and providing recommendations for hazard elimination or reduction.

Include the following information in a JHA:

- **JOB TASK DESCRIPTION**
- **IDENTIFIED HAZARDS**
- **RECOMMENDED CONTROL METHODS**
- **TRAINING REQUIREMENTS**
- **ADDITIONAL SAFETY INFORMATION**

CONTACT EHS FOR ASSISTANCE.