

CFAES Guidance on Safety/Sanitation for COVID-19

For Individual Personnel

As an employee returning to a CFAES site, this guidance is intended to assist you in maintaining your safety while doing so. In addition, it will help you ensure the site you return to remains safe for others that may need to visit.

It is essential that you perform the daily health check and report the results to your supervisor before reporting to your work site. Please arrange this process in advance with your supervisor. *(See 1 pager Daily Health Check CFAES)*

Before going to the site, please check with your supervisor for any specific procedures that should be followed. These could include access points, scheduling of activities, or sanitization requirements.

To ensure the safe conduct of work, please be sure to follow the safety and sanitation plans for your specific lab or unit. In addition, please ensure adherence to any safety plans in place for specific CFAES sites statewide (e.g. research station plans).

When you arrive, please practice proper safety and sanitation procedures including social distancing, wearing a surgical or cloth-style mask, and disinfecting high touch surfaces in buildings. Please be sure to wash your hands frequently.

High Touch Surfaces- Examples for workspaces include door handles, phones, keyboards, light switches, monitors/touchpads, faucets/sinks, restroom areas, shared workspaces/breakrooms.

Mask Usage- Unless a specific respirator is needed to perform your approved work, a disposable surgical or reusable cloth-style mask is appropriate for use. If you are using a cloth style mask, please launder it as needed to ensure its continued safe usage.

Handwashing- Wash hands frequently during day and after cleaning any surfaces. In addition, be sure to wash hands thoroughly after nose blowing, coughing, using the restroom, handling food or interacting with a person or item that may have virus present. Hand sanitizer is beneficial but should not be used to replace routine hand washing.

For questions or additional guidance/resources, contact:

- **Columbus Campus (including Waterman, Wetlands, and Don Scott) and Statewide Campus**, please contact Kent McGuire, (614) 292-0588, McGuire.225@osu.edu
- **Wooster Campus and associated research sites**, please contact Dave Drake, (330) 202-3513, Drake.8@osu.edu or Cassi Sewell (330) 263-3663, Sewell.80@osu.edu.
- <https://agsafety.osu.edu/programs/cfaes-osa/covid-19-employee-resources>

