OSU Wooster Campus

Safety Committee

May 18, 2022

Attendees:

* Scott Wolfe
* Kesia Hartzler
* Jon Zsoldos
* Cassie Sewell
* Kent McGuire
* Mike Klingman
* Leona Horst
* Ken Scaife
* Roger Hamilton
* Shane Berner
* Anne Dorrance

Minutes:

* Kesia 1st and Mike 2nd – approval of minutes from March 2022 Meeting.
* Next meeting – July 20 @ 9:30 am (Research Service 126 – zoom option if requested)
* EHS Updates
  + Police recommend park under lights and lock vehicles. If any issues – call 911 or OSU dispatch immediately
  + If you see someone you do not recognize, ask them if you can help them (if comfortable doing so)
  + New Safety Officer position – reviewing applications and will set up interviews soon
  + Lab inspections are still ongoing
  + Fit testing will now take place one time per year over a few days
    - New fit testing can be done as needed, but recurring will all be at same time in year
  + Cold rooms and coolers are now getting inspected – make sure they are marked on CHP and have signage that has current contacts. Signage can be requested from EHS
  + Lab Manager Q&A meeting was 5-17-2022 – recording will be shared when available
  + Shop inspections finished 2 weeks ago. Reports are getting written up.
  + AAALAC accreditation coming up for livestock facilities
  + Fire extinguisher checks should be done July/August
* Old Business
  + Outboarding
    - Close out and relocation form: <https://ehs.osu.edu/sites/default/files/laboratory_relocation_closeout_checklist_1.pdf>
    - Chemical redistribution – For Wooster campus - best way to redistribute chemicals is to send email of available chemicals to campus
    - Recommend using professional movers for moving large inventories of chemicals around campus
  + CoE “lockout” policy
    - Cassie and Kent do not think it is needed at this time for CFAES – if needed in future, can reassess at that time
  + Campus Safety
    - Try to use buddy system when working off hours
    - If working alone – make sure others know where and when you will be working and ask them to check on you vie phone or texts
* New Business
  + Shane Brener is now Facilities representative. Roger Hamilton will be alternate
  + Disc Golf course – front 9 is being installed now. Starts by Shelby parking lot and wraps around turkey facility. Cement pads have been poured. Baskets will be installed soon. Back 9 will completed in future. Discs will be available for check out from SAC
  + Greenhouse integration is nearing completion. Announcements will come up with new structure.
* Live and Learn
  + If you have a piece of equipment with an issue – do not use it or ignore the issue. Make sure equipment is properly maintained and operators are properly trained before every use.
  + A lab in Columbus – someone gave tour to constituents and went through a lab without any proper PPE and risked research and food products. Safety procedures must be followed for anyone entering a lab space.
* Leona motion to adjourn – 2nd by Mike

**Next Meeting – July 20, 2022 at 9:30 am**